

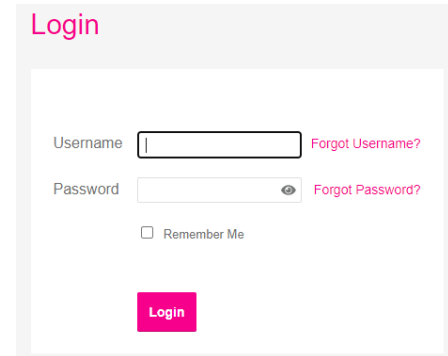
isolved Benefit Services provides all Flexible Spending Account (FSA) and Health Reimbursement Arrangement (HRA) participants with an online portal that provides anytime access to view and manage account information.

You can change your password to this online site at any time. Changing your password ensures the security of your online account.

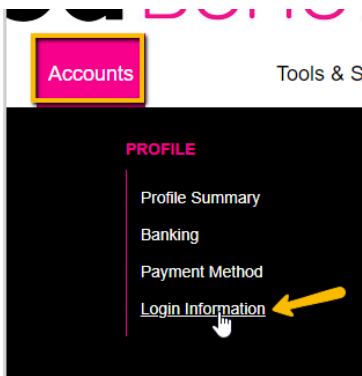
To change your password, follow these steps:

1. Navigate to the [isolved Benefit Services login page](#).

For security purposes, it is important for you to login to setup your Username and Password. isolved Benefit Services provides you with a 120-day timeframe to access your account to assist with the security of your account. If you access your account after the 120-day timeframe, you will need to contact isolved Benefit Services to receive a temporary password.

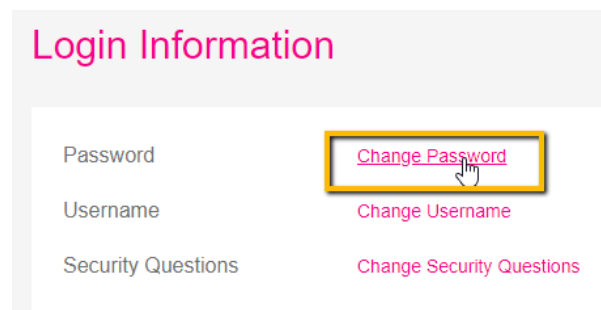


2. Enter your Username and Password. First time users will login using lower case first initial, last name and last four digits of your Social Security Number as both Username and Password.



3. Chose **Accounts, Login Information** from the top menu.

4. Click the link for **Change Password**. You can also change your username or security questions on this screen.



Password requirements:

- Be at least six characters long (no more than 20) and contain the following:
 - At least one upper case letter
 - At least one lower case letter
 - At least one number
 - At least one special symbol (!@#\$%^&*)
- Not be one of your last three passwords

A few reminders: strong passwords are very important part of your account remaining secure; use a different password for each of your online accounts; do not use people's names or special dates as passwords; mis it up with upper- and lower-case letters, numbers and special symbols.